



# WATERHOUSES & DISTRICT BOWLING CLUB

## Constitution and Rules

Amended 23<sup>rd</sup> March 2015, approved by the trustees 21<sup>st</sup> April 2015

1. The club to be known as Waterhouses and District Bowling Club.
2. The object of the club is to provide and maintain a bowling green so that members and guests may play recreational and competitive Crown Green Bowls and to allow for the provision of refreshments and other social pastimes.
3. An Annual General Meeting will be held prior to the start of each season where a Chairman, Vice Chairman, Secretary and Treasurer will be elected for the forthcoming season. Not more than 15 months will elapse without an AGM. Notice of an AGM will be advertised publically for a minimum of 14 days. Any prior proposals or matters requested by members must be included on the agenda. Any other business on the agenda shall be at the discretion of the Chairman.
4. Extraordinary General Meetings may be called by the officials or by a quorum of 5 members. 14 days' notice must be given to the club secretary and the secretary shall give 14 days' public notice of the meeting. At an EGM only the item(s) specified may be discussed and voted on.
5. General meetings may be called by the club officials and members.
6. Voting at the AGM, any EGM or general meeting will be on a one member one vote basis. Members must be fully paid up and have been a member for one calendar month prior to any meeting.
7. Management of the club shall be entrusted to a committee comprising of a Chairman, Vice Chairman, Secretary and Treasurer as officers. Officers will be elected annually at the AGM. The committee will meet as and when required where a minimum of 5 will form a quorum. The Chairman or Vice Chairman will chair all meetings, should neither be present the members present shall nominate someone to chair the meeting. The committee shall be allowed to fill by co-option any vacancy that may occur and the person co-opted shall hold the position until the next AGM where they will be eligible for re-election. Waterhouses Parish Council will act as trustees to the club to oversee the good running of the bowling club and maintenance of the green. In the event of the bowling club being dissolved any monies held by them will be entrusted to the Parish Council for any expenses/safe keeping.
8. Membership is conditional on acceptance of all club rules in force at the time or as amended at each AGM or EGM.
9. Any member shall be entitled to introduce guests to the club provided that any person so introduced has not had membership refused or been excluded from the club.
10. Life membership may be bestowed on an individual by the membership at the AGM in recognition of outstanding service to the club. Anyone having life membership bestowed on them will be entitled to all the benefits of the club without paying an annual subscription but will be bound by other rules of the club.

11. Subscriptions will be paid annually at the rate determined at the AGM.
12. All members shall be bound by the club rules and conduct themselves in a befitting manner. Any member in breach of club rules, behaving in a manner likely to bring the club into disrepute or in a manner deemed likely to affect any licence the club is required to hold will be liable to suspension leading to possible expulsion from the club. The club secretary must inform any member to attend a convened committee meeting giving 7 days' notice and laying out the precise details of any complaint. No member shall be expelled without first having had the opportunity of appearing before the committee to answer any complaint against them. A majority decision must be made for the expulsion to carry. An appeal may be made on the decision: the appeal will be heard by the club membership with at least 50% in attendance.
13. Finance for the club will be by means of membership subscriptions, competition bowling, refreshments, donations, grants and general fundraising. All monies raised by the various means shall be paid to the club treasurer without any deductions, and no person shall at any time be entitled to receive any commission, percentage, payment in goods or any similar payment nor gain any pecuniary benefit from the club or members. Where possible and practical all payments by the club will be by properly authorised cheque and paid out to specific invoices or receipts. Purchases should be cleared by the treasurer prior to acceptance to ensure adequate funds are in place.
14. Dissolution of the club for whatever reason must be actioned in accordance with the following method:-

A General Meeting must be called at which the majority of members present must pass a resolution of dissolution, after which

  - each trustee and each club member must then be notified, strictly in writing, of the resolution
  - an extra-ordinary general meeting to be held not more than 6 weeks thereafter, the notice being at least 4 weeks prior to the meeting.

The meeting must be attended by at least 50% of the membership for it to proceed.  
The original resolution must be passed by a majority of at two-thirds for it to proceed.  
If the resolution is passed and a date set, the serving committee together with the trustees will hold the club in trust, with powers of minimum upkeep expenditure.
  - If after one calendar year the club is not reformed the committee and trustees will realise the assets of the club and after discharging all liabilities will pass to Waterhouses Parish Council any remaining monies for safe keeping.

If the club is reformed the trustees must remain in place and at least two officials from the original committee be elected to the new committee.
15. Rules may not be altered, or added to, except by resolution carried by a majority at an AGM or EGM.